

Recreation Manager Required Written Exam

Your reply to the following written exam will be used to evaluate your writing and communication ability. Therefore, it should illustrate your analytical ability, quality of writing, professionalism, and spelling and grammar. Once your response has been completed, you will need to attach it to your on-line application.

Situation:

The Director of Community Services sent you a brief e-mail asking you to look into California Assembly Bill 10 (AB10) that was passed in 2013. He had heard that there was something contained in the Bill that will have an impact on the Community Services Department in 2016. The Director asked you to provide him with a summary of the Bill and to explain how it will impact the Community Services Department. He also wants to know your recommendation on the actions that should be taken to ensure that the City is in compliance. In 1-2 pages, please prepare a written response to the Director's e-mail.

We realize that as the City's Recreation Manager you may need additional information and feedback from the Community Services Director and other City staff in order to make your recommended changes. Whether or not you choose the correct action to take will not be considered in the exam review.

Additional Information:

- Please use the assumption that all employees listed below will work 400 hours the rest of the fiscal year (from January 1, 2016 to June 30, 2016).
- Below you will find a list of Community Service Department employees and the current Part Time Salary Schedule.

Last Name	First Name	Job title	Home Department	FT/PT	Hourly Pay Rate
Employee	1	Recreation Leader	CS - Seniors	Part-time	\$9.50
Employee	2	Senior Recreation Leader	CS - Sports Park	Part-time	\$11.55
Employee	3	Recreation Leader	CS - Sports Park	Part-time	\$9.50
Employee	4	Senior Recreation Leader	CS - Sports Park	Part-time	\$12.73
Employee	5	Recreation Leader	CS - Seniors	Part-time	\$12.73
Employee	6	Recreation Leader	CS - Sports Park	Part-time	\$9.97
Employee	7	Recreation Leader	CS - Seniors	Part-time	\$11.55
Employee	8	Recreation Leader	CS - Seniors	Part-time	\$9.97
Employee	9	Recreation Leader	CS - Skate Park	Part-time	\$9.50
Employee	10	Senior Recreation Leader	CS - Seniors	Part-time	\$13.37
Employee	11	Senior Recreation Leader	CS - Skate Park	Part-time	\$11.55
Employee	12	Recreation Leader	CS - Skate Park	Part-time	\$11.00
Employee	13	Senior Recreation Leader	CS - Skate Park	Part-time	\$11.00
Employee	14	Senior Recreation Leader	CS - Sports Park	Part-time	\$11.55
Employee	15	Recreation Leader	CS - Sports Park	Part-time	\$10.47
Employee	16	Recreation Leader	CS - Skate Park	Part-time	\$9.50
Employee	17	Recreation Leader	CS - Sports Park	Part-time	\$9.50
Employee	18	Senior Recreation Leader	CS - Sports Park	Part-time	\$11.00
Employee	19	Recreation Leader	CS - Skate Park	Part-time	\$9.50
Employee	20	Recreation Leader	CS - Skate Park	Part-time	\$9.50
Employee	21	Recreation Leader	CS - Sports Park	Part-time	\$9.97
Employee	22	Recreation Leader	CS - Skate Park	Part-time	\$9.50
Employee	23	Senior Recreation Leader	CS - Seniors	Part-time	\$14.74
Employee	24	Recreation Leader	CS - Skate Park	Part-time	\$9.50
Employee	25	Recreation Leader	CS - Sports Park	Part-time	\$9.97
Employee	26	Recreation Leader	CS - Skate Park	Part-time	\$9.50
Employee	27	Recreation Leader	CS - Sports Park	Part-time	\$9.50
Employee	28	Recreation Leader	CS - Sports Park	Part-time	\$9.50
Employee	29	Recreation Leader	CS - Skate Park	Part-time	\$9.50
Employee	30	Recreation Leader	CS - Sports Park	Part-time	\$11.00
Employee	31	Senior Recreation Leader	CS - Sports Park	Part-time	\$11.00

